



SEPTEMBER 2018 INFORMATION LETTER

WELCOME BACK.:)

Welcome back to another school year. I trust you have had an enjoyable and restful summer holiday and I warmly welcome all the children as we begin a new academic year.

In particular, I would like to welcome our Primary 1 pupils - SHEA MCCULLAGH, CEÁLLACH GORMLEY, CLODAGH GORMLEY, ELLIE MCGUIGAN, AÁRON MCCULLAGH, AALIYAH DUDDY, KERRI MCCULLAGH, LISA MCCULLAGH, NIAMH MCCULLAGH, SAOIRSE MORRIS, CARA PEARSON, NAOMHAN ELLIS, HARRY MCCORKELL and AOIFE WARD to our school. We trust that all of our children will settle back in quickly to school life and wish everyone a very happy and successful year in St Patrick's Primary School.

As teachers will not be available during class time to meet with parents or take phone calls and teachers are often involved in classroom preparation first thing in the morning or on hall duty and must be ready to accompany their pupils to class promptly at 9.20 am, any parent wishing to discuss their child's progress, etc. should contact the school secretary who will arrange an appointment with the teacher at a suitable time. Your co-operation with this would be greatly appreciated. Thank you.

ACCESS CONTROL ON DOOR AND GATE-

We have a security ACCESS CONTROL system on our door and gate which will operate from 9.15am SO IT IS VITALLY IMPORTANT THAT PUPILS ENTERING THE SCHOOL AFTER 9.15AM ARE ESCORTED INTO THE SCHOOL BY AN ADULT TO CONFIRM ENTRY. PLEASE USE BUTTONS ON THE GATE AND DOOR TO ENTER AND LEAVE.

TIMES

School starts at 9.20 am. Unless prior arrangements have been made, no child should be in school before 9.00 am as no supervision can be guaranteed before this time. I would also ask that all children be in school by 9.15 am so that classes can begin promptly.

Children should enter the school through the front main entrance which will open at 9.00 am and go directly to the school hall. From 9.00 am a classroom assistant will be on duty at the front entrance to the school (most days) and a teacher will be on duty in the school hall.

In the event of late comers As the Classroom Assistant will not be on duty on the front door after 9.15 am we would strongly recommend that all children arriving to school late are escorted to the classroom door to ensure that they arrive in the school building safely. We would ask that parents do not enter the classroom as this can be disruptive when class has already begun.

Also, all children should be collected promptly from school at both 2.00 pm and 3.10 pm as teachers and classrooms assistants have other duties and staff development meetings to attend. Your co-operation in these matters would be greatly appreciated. Thank you.

BREAKFAST CLUB

All pupils are very welcome to attend our Breakfast Club from 8.30-9.00 am at a cost of £1.00 per pupil. Anyone attending the Breakfast Club, can enter the hall via the emergency door entrance of the hall as the main entrance remains closed until 9.00 am. P1 Pupils may join the Club from Halloween onwards. Please note that only those attending the Breakfast Club can be on the premises at this time. The hall door will open at 8.25 am and pupils can pay £5.00 on the Monday for the full week or £1.00 each morning. We would appreciate if £1 coins or notes could be used to lighten administration!

BEGINNING OF YEAR MASS

Our pupils and staff will be attending First Friday Mass on Friday 5th October to get the school year off to a good start! Please ensure all pupils have coats with them on this day.

RECYCLING CLOTHES BINS

Please note that we are no longer using or benefiting financially from the two original recycling bins in the Parish grounds. We now have a contract with "CASH FOR CLOBBER" recycling service. (See information sheet attached). We would appreciate if you would use this bin for all your unwanted clothing instead. The contents will be removed weekly and the school will receive payment in full, keeping in line with our Eco-Friendly school ethos! The new bin will be in place in the Parish grounds by the end of September.

OUTSIDE GROUNDS



A big thanks to our Eco-council for all their hard work in May and June, clearing, weeding and caring for the outside grounds. We have a proposal plan with EA to improve and extend the tarred surface on the upper and side playgrounds. The proceeds from our fundraising events this year will go towards funding this project.

FEIS WINNERS – JUNE 18



TERM ONE MONIES - DUE ON OR BEFORE TUESDAY 18TH SEPTEMBER.

PLEASE ENSURE YOUR CHILD WANTS TO TAKE MILK BEFORE ORDERING.

MUSIC (per term) with Mrs Sweeney	FOR P1-P7. Beginning Friday 14th September to Friday 21st December	£8.60 per pupil (per term)
MILK (per term)	Beginning Monday 24th September to Friday 14th December inclusive	£11.40 per pupil (per term) (20p per pupil per day)
SPORTS COACH (ROBBIE)	P1-P7	£6.00 per term

PLEASE ONLY USE ENCLOSED MONEY ENVELOPES TO FORWARD ALL MONIES TO SCHOOL THROUGHOUT THE YEAR AND TRY AND KEEP TO SENDING MONEY IN ON **MONDAYS ONLY**

COULD ALL MUSIC / MILK / COACH MONEY PLEASE BE FORWARDED BY TUESDAY 18TH SEPTEMBER.

DINNERS

DINNERS COST £2.60 PER DAY / £13 PER WEEK. DINNERS MUST BE PAID FOR IN ADVANCE ON A **MONDAY**. A LOT OF UNNECESSARY OFFICE TIME IS SPENT AT THE END OF EACH TERM CHASING UP DINNER DEBTS. IN KEEPING WITH EA POLICY, WE WILL NOT BE PROVIDING DINNERS IF THERE IS MORE THAN ONE WEEKS NON PAYMENT. WE WILL CONTACT PARENTS EACH FRIDAY WHO HAVEN'T PAID FOR DINNERS THAT WEEK. THE MONEY OWED MUST BE FORWARDED THE FOLLOWING MONDAY OR DINNERS WILL NOT BE PROVIDED AFTER THAT. THIS IS THE EA RECOMMENDED PROCEDURE – DETAILED IN OUR DINNER DEBT POLICY.

PLEASE NOTE THAT FREE SCHOOL MEALS HAVE TO BE APPLIED FOR ANNUALLY. ONLY THOSE NAMES ON OUR FREE SCHOOL MEALS LIST ARE ELIGIBLE FOR NON PAYMENT OF DINNERS.

SIMS DATA FORM (1 PER FAMILY) ATTACHED.

THIS ONLY NEEDS TO BE COMPLETED AND RETURNED IF THERE ARE ANY CHANGES TO ANY INFORMATION FROM LAST YEAR. If so, please complete and return no later than Tues 18th September. **It is vitally important that you keep us up to date of any changes of these details throughout the year especially CONTACT NUMBERS.**

IF THE SIMS FORM IS NOT RETURNED BY TUES 18TH SEPTEMBER WE WILL ASSUME ALL CONTACTS AND OTHER INFORMATION REMAIN THE SAME.

EACH FORM MUST CONTAIN AN EMERGENCY LANDLINE CONTACT NUMBER.

GENERAL CONSENT FORM-

IN LINE WITH GDPR REGULATIONS, THIS FORM MUST BE COMPLETED ANNUALLY FOR ALL FAMILIES. PLEASE COMPLETE AND RETURN BY TUES 18TH SEPT..OUR DATA PROTECTION POLICY AND PRIVACY NOTICE CAN BE VIEWED ONLINE ON OUR WEBSITE- WWW.STPATRICKSGORTIN.COM

HOLIDAY LIST ATTACHED - Please try and plan holidays and breaks around these dates..

CLASSROOM 'PROMOTING POSITIVE BEHAVIOUR PLANS'

As well as a general Code of Conduct for School, Canteen and Bus, each class, with their teacher on day one, will compile a Class Promoting Positive Behaviour Plan specifically for their class, containing rules, rewards, consequences discussed and agreed with everyone which will be clearly displayed in their class. This agreement will be sent home to be discussed and signed by both you and your child. It is extremely important that you give us 100% support in this area.

EVERY CHILD HAS THE RIGHT TO LEARN AND NO CHILD HAS THE RIGHT TO DISRUPT THE LEARNING OF OTHERS.

Please note that we will continue with our CHOICES SYSTEM (sent home tomorrow with Classroom Plan) this year. We found the format was very successful last year in promoting positive behaviour thanks to the combined supportive role of teachers and parents.

BEHAVIOUR REFLECTION SHEET - This will only be sent home AFTER the matter has been investigated by the Class Teacher.

Research has shown that incidents of inappropriate behaviour will increase - **IF PARENTS DO NOT SUPPORT THE SCHOOL WITH REGARDS TO BEHAVIOURAL ISSUES, ESPECIALLY IF PUPILS ARE MADE AWARE THAT THIS IS THE CASE.**

Your support in this matter is, therefore much appreciated.

UNIFORM

This can be purchased from **Kemps, Newtownstewart**. Please ensure that your child wears the correct uniform to school each day. **The regulation PE Uniform ONLY will be allowed on Physical Activity days. i.e. Plain navy shorts, plain navy tracksuit bottoms and pale blue polo shirt.** Class teachers will inform your child of these days.

It is essential that ALL school uniform is LABELLED and pupils are responsible for ensuring their uniform goes home with them each day.

WEBSITE - Please check online for all the latest events, and policies; www.stpatricksgortin.com

UPDATED POLICIES

We have reviewed our Pastoral Care Policies and Parent Consultation copies can be viewed on our Website

All our Policies can be viewed on our website or a copy can be obtained from the Office. Please feel free to make any suggestions regarding any of our Pastoral Care Policies. Our Child Protection and Safeguarding Leaflet is attached.

E-SAFETY POLICY

Tomorrow we are sending home an **e-safety code of safe practice** for KS1/2 pupils to discuss with parents and for pupils to sign and return. There will also be a **parental agreement letter** for parents to sign and return. This will include some very useful advice regarding internet access in the home.

PATHS INITIATIVE

(Promoting Alternative Thinking Strategies). We are delighted to be continuing with the Programme this year, as part of a Shared Education Programme with Gortin Controlled Primary School. The Programme is a Social and Emotional Learning Developmental Programme aimed at 4-11 year olds and is run by Barnardos. Throughout the year coaches will provide in class support through Modelling, Team, Teacher and Peer Support.

www.easyfundraising.org.uk - If you are making any purchases online from retailers such as ASOS, Amazon, M & S, EBay, Argos etc (over 1000 retailers listed), please go through the fundraising site – www.easyfundraising.org.uk as St Patrick's Primary School is registered as a cause and when you order and click on your cause, the retailer will give the school a small donation – as it says EASY FUNDRAISING – hassle free!

SEN - Individual meetings for the parents of all children on the SEN Register from Stage 2 and above will be arranged towards the end of September, with your child's class teacher. Teachers and Classroom Assistants will make out individual Plans and Targets for SEN pupils and these plans will be discussed with pupils and parents. To ensure that the targets are met, parental support is vital. Mrs Grugan will meet with the Educational Psychologist in September to prioritise referrals for the 2018 - 2019 school year. When these pupils have been assessed and recommendations have been made for extra support from WELB, this support will begin in the following school year.

BEDTIMES - For pupils to reach their full potential it is essential they get the adequate hours of sleep required for their age. Bedtimes for pupils in Foundation/KS1 should be no later than 8.00 pm, KS2 – no later than 8.30 pm. Apart from discussing TV programmes after these times, teachers are fully aware, by pupil's behaviour and work rate, how much sleep they have had the previous night! As parents, it is your responsibility to ensure your child is coming into school, well rested and ready to give 100 per cent to the day's activities.

HEALTHY EATING - Please see Policy on-line– We operate a Healthy Eating Policy in the school for both break and lunches – again this has an enormous effect on pupils learning and behaviour. Pupils are advised to bring a bottle of water each day. Please see Policy on the website for recommended foods. **As stated in our Policy, fruit/veg/yogurt/nuts only are to be eaten at break-time.** In response to our parent questionnaire, there will be a non-consumable option for Friday treats and all other awards throughout the year will be of the non-consumable variety. Please see Lunchbox Planner attached.

DINNER MENU – See attached.

SHARED EDUCATION – CASE Peace Funding – We are delighted to get funding approval for a further year for our P4/5 programme with St. Peter’s P.S. and Gortin Controlled P.S. Please see provisional dates Programme below;

P4/5 SHARED EDUCATION 18/19 (Provisional)

<u>DATE</u>	<u>ACTIVITY</u>
3/10/18	BONDING DAY – OWENKILLEW CENTRE 9.30 – 12.00
8/10/2018 & 15/10/2018	ICT ANIMATION IN TECHNOLOGY CENTRE OMAGH 10 – 12 ON BOTH DATES
15/1/2019	W5 TRIP – TOPIC - “INTO LIGHT”
5/2/19 & 26/2/19	FOLLOW-UP STEM LESSONS IN GORTIN CONTROLLED P.S.
12/3/19 & 9/4/19 & 16/4/19	DRAMA – LIGHTS CAMERA CONFIDENCE WITH ANDREA O’ROURKE
21/5/2019	CELEBRATION TRIP TO TODDS LEAP 11.00 – 1.30PM

TODDS LEAP – END OF YEAR SHARED EDUCATION TRIP



PHONING HOME - Now that we have very strong communication links with home and school via the website, Newsletters and Texting Services, and to encourage PUPILS SELF MANAGEMENT, we will be discouraging pupils from using the school phone to phone home in cases where they have forgotten something that they have been reminded of previously.

It is important that pupils take responsibility for and plan for the next day’s activities and if we continue to allow them to phone home, their Self Management Skills will not develop. Please ensure that your child has their bag packed in the evening time for the next day and encourage them to check their homework diary for any extra notes.

HOMEWORK - Please check your child's Homework Diary each evening and sign. Please also listen to their reading daily. From Primary 3, during the first week in school, pupils will do their Homework in class, so that teachers can establish what standard of presentation they expect and also judge how long it is taking. We will also be allocating one evening per week to our online Literacy Programme "Reading Eggs" and our online Numeracy Programme "Mathletics".

PLEASE ENSURE THAT ALL BOOKS ARE BACKED AND HOMEWORK IS SIGNED EACH NIGHT.

HW MARKING



Very good



Quite Good



Lacks effort

If needed, teachers will add a supporting comment of how work could be improved.

PLEASE REMEMBER TO CHECK AND SIGN HOMEWORK EACH EVENING.. EVEN IF HOMEWORK HAS BEEN SUPERVISED BY SOMEONE ELSE.

ALSO TRY TO SET TIME ASIDE EACH EVENING TO LISTEN TO YOUR CHILD'S READING

....AND MOST IMPORTANT OF ALL ...TAKE A FEW PRECIOUS MOMENTS EACH EVENING TO SWITCH OFF ALL ELECTRONIC DEVICES AND SPEND THE TIME INSTEAD READING AND CHATTING TO YOUR CHILD ON A ONE TO ONE WHILE THEY STILL WANT TO DO IT!!:)

EXTENDED SCHOOLS FUNDING – We are delighted to receive some extended schools funding this year ...DETAILS OF OUR EXCITING PROGRAMME WILL BE SENT OUT NEXT WEEK.

PICKING UP/DROPPING OFF PUPILS....FOR THE SAFETY OF OUR PUPILS, WE WOULD ASK THAT CARS ARE NOT PARKED CLOSE TO THE SCHOOL GATE ...PLEASE DROP OFF OR PICK UP AT A SAFE DISTANCE AWAY FROM THE GATE ...

Please see checklist overleaf and complete & return by Tuesday 18th September with payments and consent forms.

Many thanks.

We would really appreciate if you would include this checklist with all the correspondence to be returned.

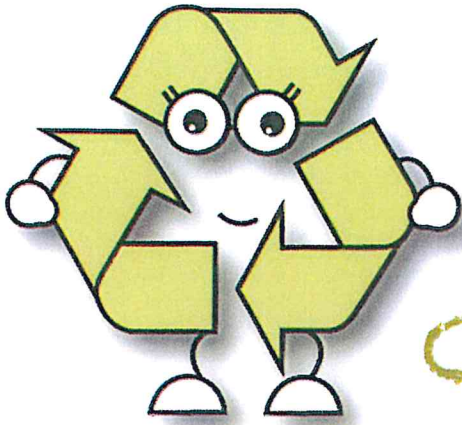
CHECKLIST –
TO BE RETURNED ON OR BEFORE TUES 18th SEPTEMBER

Please include this checklist with the following

				PLEASE TICK BOX
1	MUSIC MONEY	P1-P7	£8.60	
2	MILK MONEY	COST FOR EACH PUPIL	£11.40	
3	COACH MONEY (Robbie)	P1-P7	£6.00	
4	SIMS FORM (with landline contact)	1 FORM PER FAMILY (Only complete and return if you are a new family or there are any changes from last year).		
5	GENERAL CONSENT FORM	P1-P7		

SIGNED: _____ (parent/guardian)

CHILD/CHILDREN'S NAME:



CASH FOR CLOBBER

A guide for Parents and Guardians

Cash for Clobber from Cookstown Textile Recyclers is the easy way to generate valuable funds for your School, Club or Organisation.

How it works

Your School or Society has agreed to participate in our clothing recycling programme, known as Cash for Clobber. We encourage Children, Parents and Guardians to contribute their used or unwanted clothes, using either bags or a Clothing Bank conveniently located on your premises.

The School or Organisation receives **payment in full** (value directly linked to weight collected), which can be paid either directly to you; or in part to our long-standing Charity partner, NICFC (Northern Ireland Cancer Fund for Children).

What happens to the clothing?

Provided they are of suitable quality, reusable items are exported to developing Countries, including sub-Saharan Africa, Pakistan, and in some instances Eastern Europe.

We also accept shoes (pairs only), handbags and belts, but please note that pillows and duvets cannot be re-used for hygiene reasons.

Why use Cash for Clobber?

Cookstown Textile Recyclers are Ireland's premiere Clothing Recycling Organisation.

By using CTR, you are not only guaranteed **premium rates** for your clothing, but you can rely on our professional and helpful service to deliver (and collect!) to your requirements.

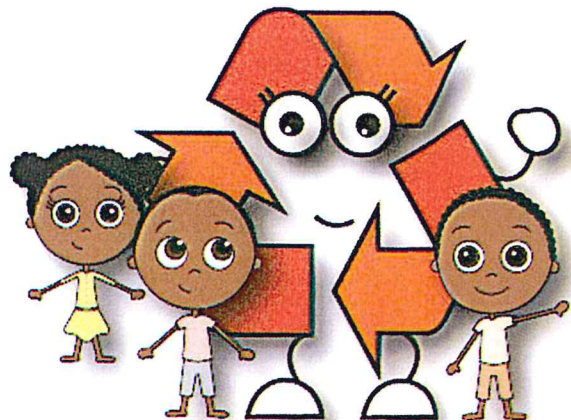
In addition, **we are compliant with all legal and licensing requirements**, and are certified to BSI standards. We only ever make collections, or place Clothing Banks that have been granted full permission and agreed by you. We work closely with a number of local authorities, charities and numerous Schools and other organisations.

In Northern Ireland, we work in conjunction with **Eco-Schools**, where we are proud to sponsor the Waste topic within the Eco-Schools programme, a recognised and respected initiative for environmental education and performance.

Our record and success speaks for itself.

Thank you for participating.

www.cashforclobber.com



Lunchbox

Lunchbox 1

Bagel with tuna, sweetcorn and low fat mayo

Water

Fresh fruit chopped into yogurt



Lunchbox 2

Soda bread pizza with tomato and cheese

Vegetable sticks with hummus

Fruit smoothie

Lunchbox 3

Roast beef, lettuce, tomato roll

Fruit salad

Yogurt

Water



Lunchbox 4

Rice salad with salmon and vegetables

Milk

Handful of raisins

Kiwi fruit



Lunchbox 5

crackers and cheese

slice of plain cake

Cherry tomatoes

Carton of unsweetened fruit juice



PLANNER

Lunchbox 6

Ham salad pitta bread

Banana

Yogurt

Water



Lunchbox 7

Chicken, lettuce, tomato, onion and low fat mayo wrap

Water

Pot of custard and grapes



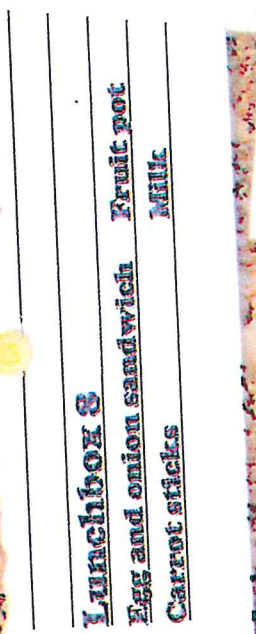
Lunchbox 8

Egg and onion sandwich

Carrot sticks

Fruit pot

Milk

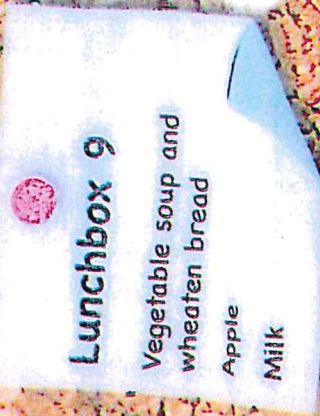


Lunchbox 9

Vegetable soup and wheaten bread

Apple

Milk



Lunchbox 10

Ham and vegetable pasta

Grapes

Yogurt

Fruitt smoothie



For more ideas, check out:

www.littlesteps.eu

www.nidirect.gov.uk/lunchboxes

PUPIL HOLIDAY LIST 2018-2019

SDD – STAFF DEVELOPMENT DAYS

H – SCHOOL HOLIDAY

TRAINING DAYS ARE PROVISIONAL AT THIS STAGE

Monday 17 th September		SDD
Wednesday 31 st October - Friday 2 nd November inclusive	Training / Halloween	SDD/H
Monday 24 th December to Thursday 3 rd January 19 inclusive	Christmas Holidays	SDD/H
Monday 18 th -Wed 20 th February inclusive	Mid-Term	SDD/H
Monday 18 th & Tuesday 19 th March	Bank Holiday	BH
Thursday 18 th April – Tuesday 30 th April inclusive	Easter Holidays	SDD/H
Monday 6 th May	Bank Holiday	BH
Monday 27 th & Tuesday 28 th May	Bank Holiday	BH SDD

**PLEASE NOTE-THERE IS ONE MORE STAFF TRAINING DAY TO BE CONFIRMED
DURING THE YEAR**

ST PATRICK'S P.S. GORTIN
GENERAL CONSENT FORM

PRINCIPAL – Mrs Mary Grugan

WEBSITE – www.stpatricksgortin.com

E-MAIL – marygrugan400@c2kni.net

TEL – 02881648420

CONSENT FORM FOR: _____ **D.O.B:** _____

To enable us to comply with the GDPR obligations, we are required to obtain express consent for the use of your child's personal information. This consent form is valid for the 18/19 school year and will be updated on an annual basis. Consent can be withdrawn at any time through the year by informing the school and completing a new form. The school will update the consent register annually. There may be other occasions throughout the year – e.g. After-schools Programme, where a separate consent form will be used.

Please read the following and provide your consent as appropriate by circling either **YES** or **NO**.

- I give permission for my child to attend school trips and events throughout the school year. **YES** **NO**

- I give permission for my child's photos / videos to be used on the school website / newspapers / publicity material / social media. (No pupil addresses or phone numbers will be published). **YES** **NO**

- I give permission for my child to walk home (in the village) unaccompanied at the end of the school day. **YES** **NO**

A note must be forwarded to the school if there are any changes in the arrangements for your child to leave the school either during or at the end of the day.

SIGNED _____ **DATE** _____

ST PATRICK'S PRIMARY SCHOOL, GORTIN

DATA PROTECTION STATEMENT

The information provided by you to St. Patrick's P.S. is required for our school records. When we process your personal information - for example, collect it on a form or store it in a file or on a computer, the school is obliged to comply with the General Data Protection Regulation (GDPR).

We will not share the personal information you provide to us on this form with any third party. Your personal information will not be shared or processed for any other purpose without your express consent.

We have published detailed Privacy Notices on our website and we have hard copies available at our school office. Our Privacy Notice provides further information on how and why we process your personal information as well as details on how to contact us if you have any questions or concerns. Please read our Privacy Notices carefully before completing this form.

SIMS DATA CAPTURE FORM – 2018-2019

(One form is only required per family)

ONLY RETURN THIS FORM IF ANY INFORMATION HAS CHANGED

Surname	
Chosen name/names	
Date of Birth	
Class	
Address	
Town	
POSTCODE	
Home telephone (Please state if ex-directory)	

CONTACT INFORMATION

DETAIL REQUIRED	FATHER/ GUARDIAN	MOTHER/ GUARDIAN
Full Name		
Address (if different from pupils above)		
POSTCODE		
Home telephone (Please state if ex-directory)		
MOBILE CONTACT NUMBER		
Work telephone		
Contact Priority (Please circle)	1 st 2 nd 3 rd	1 st 2 nd 3 rd

2 CONTACTS (if parent/guardian are unavailable)

Name		
Address		
POSTCODE		
Relationship		
Telephone Number		
MOBILE CONTACT NUMBER		
Contact Priority: (Please circle)	1 st 2 nd OR 3 rd	1 st 2 nd OR 3 rd

MOBILE TELEPHONE NUMBER _____

PLEASE TICK IF THE ABOVE MOBILE NUMBER HAS CHANGED FROM THE LAST SCHOOL YEAR.

- **PLEASE NOTE - THIS IS ESSENTIAL FOR THE SCHOOL TEXTING SYSTEM**

SCHOOL RECORD:

Previous School(s)	From	To

MEDICAL INFORMATION:

Doctor's Name	
Surgery Address	
POSTCODE	
Telephone number	
Specific Medical Problems: (Allergies etc)	

OTHER INFORMATION:

Brothers/Sisters already attending school:	Name	Class Teacher
Pre-school children:		

A NOTE MUST BE FORWARDED TO THE SCHOOL IF THERE ARE ANY CHANGES IN THE ARRANGEMENTS FOR YOUR CHILD TO LEAVE THE SCHOOL EITHER DURING OR AT THE END OF THE DAY.

SIGNED: _____ DATE: _____

-It should be noted that information given to members of staff about possible child abuse cannot be held in confidence. In the interests of the child the staff may have to share this information with other professionals.. however only those who need to be know will be told..

The school will update the school's Child Protection Policy and procedures in light of any further guidance and legislation and review it annually.

St Patrick's Primary School is committed to the provision of a high quality of education for all pupils and high standards to all whom it serves.

We believe that the fostering of trust and good relationships with the Parents/Guardians of our pupils is very important. A close partnership between home and school should help ensure that all our children learn and develop to their full potential in a caring, supportive and safe environment.

Good communication is essential if we are to achieve this. If you have any concerns about any aspect of your son/daughters care/ education, please contact the school and arrange a meeting with the Principal and/or the Class Teacher.

We would also encourage you to attend our Parent/Teacher meetings, so that members of staff can keep you informed regarding your child's progress and development. If you have any concerns about your child's safety you should use the following procedures to make a complaint:

- I have a concern about my child's safety.
- I can talk to the Class Teacher.
- If I am still concerned, I can talk to the Designated teacher for child protection Mrs Mary Grugan. Or the Deputy Teacher, Mrs Bradley
- If I am still concerned, I can talk/write to the Chairman of the Board of Governors., Mr Patrick Broily. If I am still concerned, I can contact N.I. Public Services Ombudsman—0800343424

AT ANY TIME I CAN TALK TO THE SOCIAL WORKER
IN THE WESTERN TRUST-TEL 028 71314090
OR PSNI CENTRAL REFERRAL UNIT- 999 IN AN
EMERGENCY—101—NON-EMERGENCY

This leaflet can only provide a summary of our Child Protection Policy. .a more detailed one is on our website -

www.stpatricksgortin.co.uk

This Policy will be reviewed annually and issued to parents every 2 years.. If you have any questions or comments please do not hesitate to contact the school..

The following are a list of all related Pastoral Care Policies which are available on the website..

PASTORAL CARE

POSITIVE BEHAVIOUR

ANTI BULLYING

USE OF REASONABLE FORCE/

SAFE HANDLING

SEN

EDUCATIONAL VISITS

HEALTH AND SAFETY

E-SAFETY

INTIMATE CARE

COMMENTS/COMPLAINTS

SAFEGUARDING

FIRST AID

SETTLING IN

RISK ASSESSMENT

DRUGS

GIFTED & TALENTED

RUNNERS



PASTORAL CARE

INFORMATION FOR PARENTS

CHILD PROTECTION SUMMARY

SCHOOL TEL-02881648420
EMAIL..mgrugan400@c2kni.net

AIMS

St Patrick's Primary School aims to establish a caring environment within which the academic, personal, social and spiritual potential of each child will be developed. The pastoral dimension permeates all school activities.

We in St Patrick's have a primary responsibility for the care, welfare and safety of the pupils in our charge and we will carry out this duty through out Pastoral Care Policy which aims to provide a caring, supportive and safe environment.

PRINCIPLES

Our Child Protection Policy is based on the following principles:

- The child's welfare must always be paramount.
- Children must always have a right to be heard, to be listened to and to be taken seriously.
- Parents/Carers have a right to respect but a proper balance must be struck between ensuring this and protecting children.
- Every child has the fundamental right to be safe from harm and have proper care given to their physical, emotional and spiritual well being.

SCHOOL SAFEGUARDING TEAM

- CHAIR OF B.O.G MR PATRICK BROLLY
- THE DESIGNATED GOVERNOR FOR CHILD PROTECTION MISS OONAGH MCKENNA
- THE SCHOOL PRINCIPAL-MRS MARY GRUGAN
- THE DESIGNATED TEACHER FOR CHILD PROTECTION-MRS MARY GRUGAN
- THE DEPUTY DESIGNATED TEACHER FOR CHILD PROTECTION-MRS CIARA BRADLEY
- THE ACTING DEPUTY DESIGNATED TEACHER FOR CHILD PROTECTION—MRS CAOIMHE CUNNINGHAM

MEMBERS OF THE TEAM HAVE CLEAR ROLES AND RESPONSIBILITIES IN RELATION TO THE SAFEGUARDING OF PUPILS WITHIN THE SCHOOL AND THESE ARE DETAILED IN OUR FULL CHILD PROTECTION POLICY..

PROCEDURES

We at St Patrick's all follow the following procedures on Child Protection to protect our pupils.

- All staff teachers, non-teaching staff and volunteers will have clear guidance on the action which is required where abuse or neglect of a child is suspected.
- All staff and volunteers will undergo a vetting procedure in order to maintain the highest standard of professional care towards our children.
- All teaching and ancillary staff will attend a Child Protection training programme organised by the Designated Teacher.

- Children will be supervised at all times while in the school grounds.

- When it is necessary for a child to travel on a different bus from their normal one or to be collected by a different person, permission will only be given on receipt of a written request by a parent/guardian. Parents must give written permission for their child to walk home unaccompanied..

- Access to the school building is granted by the caretaker, secretary or other member of staff after ringing buzzer at the main entrance.

- All visitors to the school must report to the secretary's office.

Bullying is a highly distressing and damaging form of abuse and will be responded to sensitively in our school. All staff will be vigilant at all times and will aim to prevent bullying by raising an awareness with pupils, staff and parents about bullying, its forms and consequences.

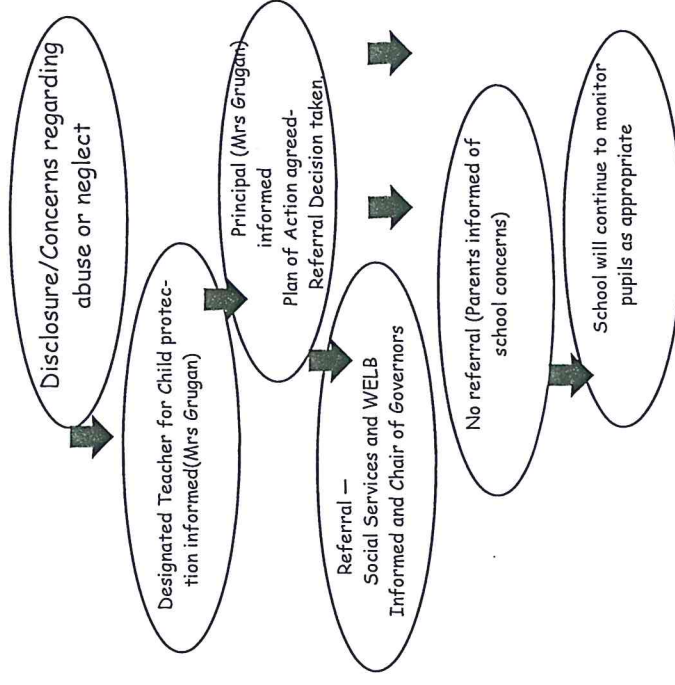
All staff at St Patrick's Primary School will ensure that all children are aware of who they can talk to if they are sad, worried, being bullied or have any other concerns.

The Designated Teacher and person with overall responsibility for child protection is Mrs Grugan. (Principal)

The Deputy Designated Teacher for Child Protection is Mrs C Bradley..

The EA –Western Child Protection Officer is Marian McBride..

The Department of Education in Northern Ireland required all those working in education to co-operate fully with social services and other Agencies to protect children. It is therefore our duty to refer if there is a concern about any form of abuse. The following diagram shows the procedures we are required to follow as described in the Department of Education of Northern Ireland publication 'Pastoral Care in School—Child Protection" (1999).



St. Patrick's P.S.

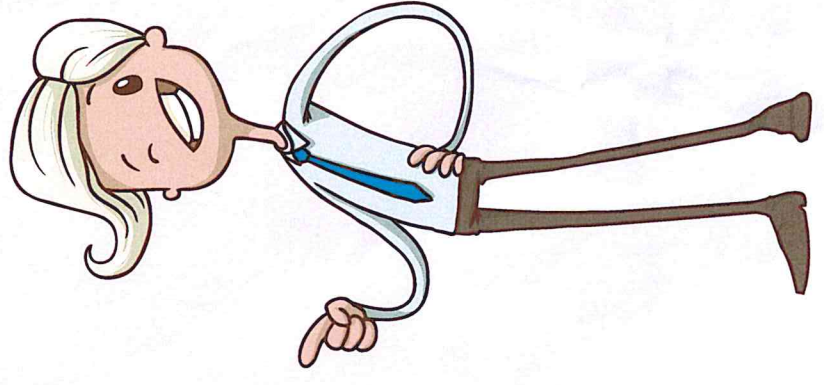
(Jane 816 48937)

school food

Try Something New Today
www.schoolfoodini.com

WM Bread, Fresh Fruit,
Salad, Yoghurt, Milk &
Water are available daily.

If you require any additional
information on allergens or
special diets please contact
the school in the first instance.



	Monday	Tuesday	Wednesday	Thursday	Friday
3/9, 1/10, 29/10, 26/11, 24/12, 21/1, 18/2, 18/3, 15/4, 13/5, 10/6.	Oven Baked Sausage Savoury Mince Cauliflower / Cabbage Gravy Mashed Potato Wholewheat Pasta Fruit Muffin Custard / Fruit	Chicken Curry & WG Rice Naan Bread (RMF) Grilled Salmon Sweetcorn / Peas Gravy Mashed Potato Wholewheat Pasta Chocolate Cracknel Custard / Fruit	FUN DAY (H) Homemade Soup Bread Mashed Potato BBQ Chicken Slider Coleslaw Yoghurt / Fruit	Spaghetti Bolognese Chicken Panini (H) Peas / Carrots / Gravy Mashed Potato Wholewheat Pasta Fruit Trifle Custard / Fruit	Chicken Pasta Bake Pizza (RMF) Baked Beans / Carrots Mashed Potato & Chips Wholewheat Pasta Ice-Cream / Jelly / Fruit
10/9, 8/10, 5/11, 3/12, 31/12, 28/1, 25/2, 25/3, 22/4, 20/5, 17/6.	Oven Baked Fish (RMF) Chicken Wrap Carrots White Sauce or Gravy Mashed Potato Wholewheat Pasta Ginger Biscuit Custard / Fruit	Baked Gammon Stuffing Chicken Crumble Peas / Gravy Dry Oven Roast & Mashed Potato Wholewheat Pasta Banana Cake Custard / Fruit	Pizza Cottage Pie (H) Mixed Vegetable Broccoli / Gravy Mashed Potato Wholewheat Pasta Strawberry Sponge Custard / Fruit	BBQ Chicken Goujon Macaroni Cheese (RMF) Peas / Beans Mashed Potato & Chips Wholewheat Pasta Choc & Orange Cookie Custard / Fruit	Chicken Curry & WG Rice Chicken or Cheese Panini Carrots (H) Gravy / Naan Bread Mashed Potato Wholewheat Pasta Milk Pudding Fruit
17/9, 15/10, 12/11, 10/12, 7/1, 4/2, 4/3, 1/4, 29/4, 27/5, 24/6.	Pizza (RMF) Chicken Pie (Pot Top) Baked Beans / Broccoli Mashed Potato & Chips Wholewheat Pasta Swiss Roll Custard / Fruit	Meatballs in Tomato See Roast Chicken & Stuffing Carrots / Parsnips / Gravy Dry Oven Roast & (H) Mashed Potato Wholewheat Pasta Fruit Muffin Custard / Fruit	Pulled Pork Burger (H) Chicken Wrap Mixed Vegetable Broccoli / Gravy Mashed Potato Wholewheat Pasta Fruit Trifle Custard / Fruit	Oven Baked Sausage Beef Curry & WG Rice Sweetcorn Gravy Mashed Potato Wholewheat Pasta Shortbread Biscuit Custard / Fruit	Lasagne (C) (RMF) Oven Baked Fish Peas White Sauce or Gravy Mashed Potato Wholewheat Pasta Chocolate Brownie Custard / Fruit
24/9, 22/10, 19/11, 17/12, 14/1, 11/2, 11/3, 8/4, 6/5, 3/6.	Beef Burger (H) Jambalaya Mixed Veg / Gravy Mashed Potato Wholewheat Pasta Vanilla Cookie Custard / Fruit	Pizza Oven Baked Fish (RMF) Sweetcorn White Sauce or Gravy Mashed Potato Wholewheat Pasta Chocolate Sponge Custard / Fruit	Roast Chicken & Stuffing Tortilla Quiche (H) Peas / Cauliflower/ Gravy Dry Oven Roast & Mashed Potato Wholewheat Pasta Flakemeal Biscuit Custard / Fruit	Chicken Curry & WG Rice Naan Bread (RMF) Grilled Salmon Beans / Peas Mashed Potato & Chips Wholewheat Pasta Ice-Cream Tub / Fruit	BBQ Chicken Goujon Spaghetti Bolognese Broccoli / Gravy Mashed Potato Wholewheat Pasta Melting Moments Custard / Fruit

LITTLE STARS



Daycare



3 Individual Play Areas

Twinkle Tots - 3 Months to 2 Years

Shooting Stars - 2 to 4 Years Olds

Bright Sparks - 4 to 12 Year Olds

(After-school Club)

*As we are registered, parents can apply for the
childcare element of tax credits and we also accept
childcare vouchers*

*Opening Times
Monday – Friday
7.30am - 6pm*

*Chapel Lane, Gortin, BT79 8ND
(behind St Patrick's P.S.)*

*Contact Leanne on:
028 816 48250
Or find us on Facebook!*

St. Patrick's P.S. Gortin BREAKFAST CLUB

8:30am-9am
each morning



£1
per day

MENU:

Cereal: Cornflakes, Rice Crispies, Shreddies, Cheerios

Juice or Milk

Toast, muffins or pancakes

Fruit

The supervisors bring us
treats on a Friday and
are very kind to us.

It is a nice warm
start to the day.

We love meeting
our friends in
the morning.

It is a very cheap
breakfast with
lots to eat.
Great choices!

We get to read
books with our
friends
afterwards.

We love seeing
new children join.

It gives us
energy to
start the day!

**VIEWS OF
OUR PUPILS:**