

GENERAL SAFETY POLICY FOR ST PATRICK'S PRIMARY SCHOOL

..updated June 23

Rationale

The safety of young children is of paramount importance. In order to ensure the safety of both children and adults, the school will ensure that:

- All children are supervised by adults at all times. There may be occasions during the school day where classroom assistants will be used to supervise and support activities directed by the teacher in the teacher's absence. The Principal will oversee and monitor these situations.
- A book is available for the reporting of any accident/incident and is kept in the secretary's office..
- All children remain in school until finishing time/afterschool time unless they have parent's permission to leave..(note/phonecall)
- All pupils go home by method of transport/pick up stated on consent form..any changes must be verified by parent..
- Fire doors are never obstructed or used unless for emergencies..
- All school doors/gates remain closed-entrance and exit by main door only..access control on front door and gate
- No stoppers used on doors..
- All dangerous materials, including medicines and cleaning materials, are stored out of reach of children in the locked caretaker's store.
- Fire drills are held termly.
- A register of adults and children is completed as people arrive so that a complete record of all that are present is available in an emergency.
- There is no smoking in school.
- Fire extinguishers are checked termly.
- See Medicine policy for Administration of Medicines..prescribed medicines only with permission form completed by parents..all medicines/forms kept in office..

Risk Assessments are completed for all trips/events etc outside of school

St. Patrick's Primary School Safeguarding Team

Talk to the
Principal
Mary Grugan

Talk to the Designated
Teacher Mary Grugan or
Deputy Designated
Teachers Ciara Bradley
or Caoimhe Cunningham
for Child Protection

Talk to your
teacher or
classroom
assistant

Pupils



Patrick Brolly
B.O.G.



Mary Grugan
Designated Teacher for
Child Protection



Ciara Bradley
Deputy Designated
Teacher for
Child Protection



Caoimhe Cunningham
Deputy Designated
Teacher
for Child Protection



Oonagh McKenna
B.O.G. Child Protection
Representative

Tel: 028 81648420

Talk to the Child
Protection
Governor or the
Chairperson of the
Board of Governors

Talk to the
Principal
Mary Grugan

Talk to the Designated
Teacher Mary Grugan or
Deputy Designated
Teachers Ciara Bradley or
Caoimhe Cunningham
for Child Protection

Talk to your
child's teacher

Parents

PROCEDURES FOR LEAVING THE SCHOOL AT THE END OF THE DAY

PARENTS INFORM THE SCHOOL IN WRITING VIA THE GENERAL CONSENT FORM HOW THEIR CHILD WILL BE COLLECTED FROM THE SCHOOL AT THE END OF EACH DAY.

PARENTS ARE ASKED TO INFORM THE SCHOOL IF THERE ARE ANY CHANGES TO THESE ARRANGEMENTS THROUGHOUT THE YEAR